



Associate Degree Nursing at Methodist Health System

- Revised for Fall 2022 Application -

The Dallas College School of Health Sciences in cooperation with Methodist Health System offers the Associate Degree Nursing program to Methodist Health System employees at member hospitals throughout the Dallas-Fort Worth area via a distance learning opportunity. The 60-credit hour curriculum leads to an Associate of Applied Science Degree. The program is accredited by the Accreditation Commission for Education in Nursing (Address: 3343 Peachtree Road, Suite 850, Atlanta, GA 30326; Telephone: 404-975-5000; Fax: 404-975-5020; Email: info@acenursing.org; Website: www.acenursing.org;) and approved by the Texas Board of Nursing (Address: 333 Guadalupe St., Suite 3-460, Austin, TX 78701-3944; Telephone: 512-305-7400; Fax: 512-305-7401; Email: webmaster@bon.texas.gov; Website: www.bon.texas.gov).

The Associate Degree Nursing program at Dallas College will prepare you for a career in health care that allows you to make a difference in people's lives. Our faculty draw on their knowledge and experience to ensure student success.

Note: An FBI background check and fingerprinting are required for registration and formal entrance to the program and is conducted after a student has applied and been accepted to the program.

Admission to the Associate Degree Nursing program at Methodist Health System is by a **competitive ranking process for selection based on a point's award system for designated criteria and meeting specific eligibility guidelines as determined by Methodist Health System (MHS)**. MHS currently sponsors tuition and fee for students. The student must sign a contract stating they will work for MHS for 36 months and in that timeframe complete an RN-BSN.

This information packet contains specific application guidelines and requirements. Submission of an application packet verifies that an individual has 1) read the packet thoroughly, 2) obtained all necessary documents from designated website addresses, and 3) understood the policies and procedures for application and acceptance to the program.

Equal Educational Opportunity

Educational opportunities are offered by Dallas College without regard to race, color, religion, national origin, religion, sex, disability, sexual orientation, gender identity, or gender expression.

Application Eligibility Guidelines

To be considered for the El Centro Associate Degree Nursing program at Methodist Health System, an employee must first meet the following criteria:

- Must be employed by Methodist Health System for a minimum of 6 months or a volunteer for a minimum of 6 months, plus 100 hours of volunteer time completed consistently prior to application

or be an immediate family member (spouse, child, parent or sibling) of a Methodist Health System employee.

- Have had no formal disciplinary actions in the last 6 months.

In addition, the employee must complete the following steps for application as determined by the Associate Degree Nursing program:

- Application and current admission to Dallas College.
- Viewing the Associate Degree Nursing at MHS online information in order to receive program application forms.
- Completion of the four primary prerequisite courses (BIOL 2401, ENGL 1301, MATH 1314 **or** MATH 1342, and RNSG 1301 **or** RNSG 1311) with a minimum cumulative grade point average (GPA) of 3.00 on those specific courses with a minimum grade of “C” in each course.
- Completion of all secondary prerequisite courses (BIOL 2402, BIOL 2420 **or** BIOL 2421, PSYC 2301 **or** PSYC 2314) with a minimum grade of “C” in each course.
- Completion of the Dosage Calculation course with a score of 90% or higher which is offered through continuing education.
- Completion of designated sections of the HESI A² Test (Reading Comprehension, Grammar, Math, Vocabulary/General Knowledge, and Anatomy/Physiology) with a **minimum score of 80%** on each of the five required sections.
- Submission of complete documentation of a current physical exam, tuberculosis screening, required immunizations, and BLS – Basic Life Support CPR certification to SurScan.
- Submission of complete application materials to the Allied Health Admissions Office via email at AlliedHealthAdmissions@dccc.edu during a designated filing period.

A. General Admission Requirements to the College

Applicants to the Associate Degree Nursing program must meet all [college admission requirements](#) as outlined in the official college catalog.

Applicants must have earned either a high school diploma or General Education Diploma (GED) in addition to complying with Texas Success Initiative (TSI) requirements before they will be eligible to apply to the program. Students should consult the college academic advising office to determine their TSI status prior to application to a Health Occupations program.

Official College Transcripts

Prior to application to the Associate Degree Nursing program, potential applicants must have submitted **official transcripts from all colleges and universities the applicant has attended whether the coursework is or is not relevant to the program application.** Transcripts from Dallas College campuses are not required.

The transcripts must be current with the **print date no earlier than three years** prior to the applicant's anticipated admission to the program. If the official transcripts have not been submitted, the individual's application will be voided.

Official transcripts must be sent electronically from the applicant's previous colleges to studenttranscripts@dcccd.edu. Transcripts sent by the applicant in pdf or other formats are not accepted. Transcripts may also be mailed from a college in a sealed envelope to Admissions – Eastfield campus, 3737 Motley Drive, Mesquite, TX 75150.

Initial Advisement

Students who are beginning college for the first time will follow the [Six Steps to Enrollment](#) which will guide them from applying the college system to placement testing, selecting a degree plan, contacting an academic advisor, and enrolling in basic courses.

A student who has not completed college coursework should request a general Associate Degree plan from the Academic Advisement Center as a starting point toward future application to a health occupations program. **Note: Additional assessment testing in computer literacy and learning frameworks courses may be required for certain students.**

Online Program Information Sessions

Potential applicants are required to view an online [Associate Degree Nursing at MHS information session](#) where the program, application procedures, and acceptance policies are discussed in detail. The information session must be viewed as a running Power Point and a link to a questionnaire will activate at the end of the presentation. Once the questionnaire is submitted, application forms will be emailed to the applicant within 1-2 business days.

B. Program prerequisite courses

Applicants must complete the four (4) prerequisite courses listed below with a minimum cumulative grade point average of 3.00 or higher to apply to the nursing program. The prerequisite GPA is considered in the point award ranking process.

Primary Prerequisite Courses	Credit Hrs.
BIOL 2401 Anatomy & Physiology I *	4
ENGL 1301 Composition I	3
MATH 1314 College Algebra or MATH 1342 Elementary Statistics	3
RNSG 1301 Pharmacology or RNSG 1311 Pathophysiology	3
Total	13

In addition, applicants to the Associate Degree Nursing program at Methodist Health System must have completed the secondary prerequisite courses listed below with a minimum grade of "C" or higher prior to applying to the program:

Secondary Prerequisite Courses	Credit Hrs.
BIOL 2402 Anatomy & Physiology II	4
BIOL 2420* General Microbiology or BIOL 2421* Microbiology	4
PSYC 2301 General Psychology or	3

PSYC 2314 Developmental Psychology	
Total	11

* Important Note: BIOL 1406 – Biology for Science Majors is the required prerequisite for enrollment into BIOL 2401 – Anatomy/Physiology I.

C. Evaluation of Previous Coursework

Official transcripts are fully evaluated by the Dallas College Transcript Evaluation Center after a student has been enrolled for at least one regular semester. However, the Success Coach also evaluates a student's coursework and generates an Educational Plan for the student. The [Educational Plan](#) is a preliminary, unofficial degree plan for advisement purposes and only reflects specific courses toward a health science program. Educational Plans are optional and are not required for application to a health science program. They are usually completed within 4-6 weeks. An Educational Plan should be requested at least one semester prior to a program application filing deadline if possible.

The School of Health Sciences and the Allied Health Admissions Office reserve the right to accept or reject any coursework completed at other colleges presented for transfer evaluation toward Health Science programs.

Note: Previous coursework is evaluated toward the program degree plan and does not include evaluation of additional courses toward BSN programs.

Five-Year Time Limit on Science coursework

BIOL 2401, BIOL 2402, BIOL 2420 **or** BIOL 2420, RNSG 1301 and RNSG 1311 must be completed within five years of anticipated program entry. For example, BIOL 2401 completed in Fall 2017 is valid for application to the Fall 2022 Associate Degree Nursing program. However, if the course was completed in Summer 2017 or earlier, the course will have exceeded the five-year limit. There are no exceptions to the five-year time limit. If CHEM 1405 or CHEM 1411 is completed for extra ranking points, the course also falls under the five-year time limit rule. No waivers of the five-year time limit are considered.

Credit by Examination, CLEP, and Advanced Placement Credit

Credit through CLEP, High School Advanced Placement Exams and Credit by Examination may be awarded for a limited number of courses toward Health Sciences programs including MATH 1314, PSYC 2301, and PSYC 2314. CLEP credit is not awarded for ENGL 1301. Advanced Placement ("AP") credit for ENGL 1301, PSYC 2301, and MATH 1314 is acceptable if the credit appears on a college transcript as ENGL 1301, PSYC 2301, and MATH 1314 equivalency. A letter grade is not awarded for "AP" credit.

Note: An applicant to the Associate Degree Nursing program may present credit by exam, CLEP, or "AP" credit for only one of the four prerequisite courses and one support course. Credit will be acknowledged but not calculated with the grade point average.

See detailed information regarding [Credit by Exam, CLEP, and AP credit](#).

Coursework from Foreign Universities

Only microbiology and college-level algebra may be considered for transfer to the Associate Degree Nursing program from colleges or universities outside the United States. **No other**

courses will be considered. Anatomy, physiology, and microbiology courses must be within the five-year time limit. [Foreign Coursework Evaluation](#) is a multi-step process which may take several weeks. **The student must be enrolled in credit classes at a Dallas College campus before the evaluation process can be initiated.**

D. HESI A² Test

The [HESI A²](#) test is a timed, computerized test which is usually completed in 3-4 hours. In addition to completing the five prerequisites courses, applicants to the Associate Degree Nursing program must also earn **a minimum score of 80 or higher** on the following sections of the HESI A² test: **Reading Comprehension, Grammar, Vocabulary/General Knowledge, Math, and Anatomy/Physiology.**

HESI A2 score	Points Awarded For That Section
80 – 84	= 1 point
85 – 89	= 2 points
90 – 95	= 3 points
96 – 100	= 4 points

The following is an example of points awarded for a sample applicant's HESI A² scores:

HESI A ² section	Score	Points Awarded
Reading Comprehension	94	3
Grammar	96	4
Vocabulary/General Knowledge	88	2
Math	83	1
Anatomy/Physiology	98	4

Please note the following important information regarding the HESI A²:

- Test scores are valid for **two years** from date of testing to the application filing deadline date.
- Applicants may take the HESI A² at any approved testing site including the assessment center at the El Centro campus Paramount Building. The approximate cost of the HESI test at various Dallas College testing centers is \$50.00. HESI A² testing is also available online at a cost of approximately \$70.00. Email 5tests@dccc.edu for instructions.
- **Applicants are responsible for securing their own testing appointment at the location of their choice.** The procedure for making testing appointments and payment varies among testing sites. **Applicants are responsible for submitting their score sheet with their program application materials.**
- HESI A² testing appointments fill quickly. Applicants are encouraged to schedule their HESI A² several weeks prior to an application filing deadline. **Note: Score sheets may not be available for download from the Elsevier website for 2-3 days. Do not assume that you**

will have your score sheet to submit with application materials if you test on the application deadline date.

- The **HESI A² Study Guide** is available at various bookstores including the Follett Bookstores. A [HESI A² Prep course](#) is periodically offered at Dallas College campuses. Contact ceadmissionsregistraton@dcccd.edu for dates and times of the prep course.
- **There is no limit on the number of times an applicant may take the HESI A² test for application to the Associate Degree Nursing Program.** If the applicant desires to retake the HESI A², **all five sections** must be retaken. Only one score sheet should be submitted with scores of 80 or higher on each of the five required sections. Scores on individual test sections printed on separate score sheets cannot be combined. If more than one score sheet is submitted, the scores from **the latest testing attempt** will be the recorded scores.
- Before retesting, the applicant is encouraged to review the study guide and/or enroll in the HESI A² prep course to prepare for the retest opportunity.

E. Dosage Calculations

Dosage Calculations for Nursing (RNSG 1008) is offered every semester and is a self-paced course which meets on campus for three days. Students must pass the dosage calculations exam with a minimum score of 90% or better for program application. Dosage Calculations exam scores are valid for two years. Assigned Faculty members are available for tutoring and remediation. Contact ceadmissions/registration@dcccd.edu to enroll in the course or on the Dallas College Website for CE Students.

F. SurScan

Applicants to the Associate Degree Nursing program are required to have a current physical examination, specific immunizations, a tuberculosis screening, and BLS (Basic Life Support) CPR certification. The School of Health Sciences utilizes SurScan, a medical record management company, to verify these requirements. Applicants submit this documentation directly to SurScan who will verify the completeness of the immunization requirements. no later than the application filing deadline. Failure to submit this documentation and be complete with these requirements by the application deadline will result in disqualification of the applicant.

Important Note: Some of the immunizations require multiple doses on a specific timeline over several months. Therefore, potential applicants to this program should begin their immunizations at least six to seven months prior to the application deadline. Additional proof of immunizations including titers may be required by hospital clinical sites.

The physical exam form and more information on SurScan is found at [Immunization Requirements](#).



Dallas College - Student

- Drug Screening, Background Check, Immunization Verification
- Registration Information

- www.surscan.com

Register

- Click on Register button on top left hand corner
- Client Code : DALLAS COLLEGE
- When you get to the select program section chose

Select Program

- Adult Cardiac Sonography
- Certified Nurses Aide (CNA)
- Computed Tomography
- Dental Assisting
- Dental Hygiene
- Diagnostic Medical Sonography
- EKG Technician
- EMS - EMT
- EMS - Paramedic
- Health Information Technology
- Invasive Cardiovascular Technology
- Mammography
- Medical Assisting
- Medical Billing and Coding
- Medical Front Office
- Medical Laboratory Technology
- MPI
- Nursing**
- Occupational Therapy Assistant

Select Program

***Confirm your program**

Select Program

Submit

- If you have issues with payment, it is usually the bank not recognizing your zip code associated with your card. Please make sure you have the correct zip code for your card.

General Inquiries and Issues: If you experience any issues please feel free to contact SurScan at either clientservices@surscan.com or **972.633.1388**.

Immunization Verification Inquiries and Issues: If you experience any issues for immunization records please feel free to contact SurScan at either records@surscan.com or 972.633.1388 ext. 107.

G. Associate Degree Nursing Application Materials Submission – Fall 2022 Selection Process

Read the following instructions carefully. After completing the Associate Degree Nursing Prerequisite Courses, the five designated sections of the HESI A² test, and uploading the required physical exam, immunization and CPR certification documentation to SurScan, the student is ready to submit their application materials. **Incomplete application materials will be disqualified.**

Applicants must submit specific application materials to the Allied Health Admissions Office via email and must also submit specific application materials to the Methodist Health System Education Office.

Application Materials Submitted to Allied Health Admissions Office:

The Associate Degree Nursing application materials must be scanned as pdf documents and emailed to AlliedHealthAdmissions@dcccd.edu by the application filing deadline. Application materials are not accepted in person or mailed by conventional mail. The subject line of the email must be **Associate Degree Nursing Application Materials.**

The application materials must include the following items to be considered complete and valid:

1. **A completed Associate Degree Nursing Application – MHS form and the initialed and signed Statement of Student’s Responsibility form.**
2. **The HESI A² score sheet** indicating achievement of a minimum score of 80 or higher on each of the five required sections.
3. **A photocopy of your Texas Driver License and Social Security card.**
4. **A screen shot of your Dosage Calculation exam indicating a score of 90% or higher.**
5. **If a member of Phi Theta Kappa, include a photocopy of your official Phi Theta Kappa membership card/certificate (if applicable).** Note: Submitting the PTK number or any other statement of membership is not accepted.
6. If you have a **healthcare credential and work experience under the credential**, submit a copy of your licensure/certification with a letter from your employer verifying your responsibilities and length of employment.

Note: All official transcripts (excluding Dallas Colleges) from all previously attended colleges and universities must be submitted to studenttranscripts@dcccd.edu or to Admissions-Eastfield campus, 3737 Motley Drive, Mesquite, TX 75150 prior to applying to a Dallas College health sciences program. Official transcripts must

have a print date no earlier than three years prior to the anticipated program start date.

Once application materials are emailed to the Allied Health Admissions Office, additional materials cannot be added in later emails.

Documentation Submitted to Methodist Health System

The following materials must also be submitted to the Methodist Dallas Medical Center Department of Education Office:

1. Associate Degree Nursing – MHS application form and Statement of Students' Responsibility form
2. MHS Profile Form (obtained after viewing the online information session)
3. HESI A² score sheet
4. Photocopy of Physical Exam form, immunization records and BLS CPR card which have been submitted to SurScan. (See section E, page 7 for details.)

Submit the above documentation to the following contact person at Methodist Health System:

Kimm Wright, MSN, RNC-OB, C-EFM
Clinical Faculty/Clinical Education Specialist II
ECC/MHS ADN Nursing Program
Methodist Health System
Department of Education
1441 N. Beckley Ave.
Dallas TX 75203

H. Application Filing Period

Official application filing period for Fall 2022 semester (late August) admission:

February 28, 2022- March 22, 2022

Notification emails are sent by May 31, 2022.

Official application filing period for Spring 2023 semester (mid-January) admission:

August 1, 2022- August 31, 2022

Notification emails are sent by October 15, 2022.

Important Note: There is no late application filing period for the nursing program.

I. Initial Selection Process

Applicants are ranked for acceptance selection via a point award system*. Point award totals for applicants may range from a minimum of 6 points to a maximum of 56 points on the designated criteria below. The Dosage Calculation course is also required; however, no points are awarded for that requirement.

Point award criteria	Potential points per criteria
RNSG 1008 Dosage Calculations for Nursing (required)	Credit only, no points
Prerequisite Course Cumulative GPA (3.0 minimum required) 3.00 – 3.49 = 4 points 3.50 – 4.00 = 5 points	5 points
Grade on each Support Courses completed with a minimum grade of “C” (BIOL 2402, BIOL 2420, PSYC 2301 or PSYC 2314, humanities elective) A = 3 points B = 2 points C = credit acknowledged but no points awarded	12 points
HESI A² Test – Points awarded for each of the following sections: Reading, Grammar, Vocabulary/Gen. Knowledge, Math, Anatomy/Physiology 80 – 84 = 1 point 85 – 89 = 2 points 90 – 95 = 3 points 96 – 100 = 4 points	20 points
Optional Courses RNSG 1301, RNSG 1311, or SPAN 1300 completed with a minimum grade of “C” RNSG 1301 or RNSG 1311 = 1 point SPAN 1300 = 1 point	2 points
Phi Theta Kappa Membership (certificate with application materials) = 1 point Current employment with credential and employment documentation = 2 points	3 points
Courses+ toward various RN to BSN transition program – 1 point per course: ARTS 1301 - Art Appreciation BIOL 1322 - Principles of Nutrition CHEM 1411 - Chemistry I or CHEM 1406 - Introductory Chemistry ENGL 1302 - Composition II ENGL 2311 - Technical Writing GOVT 2301/2305 - Government I (U.S.) GOVT 2302 /2306 - Government II (State & Local) HIST 1301 - US History I HIST 1302 - US History II MATH 1314/1414 - College Algebra MATH 1342/2342 - Statistics PHIL 1301 - Intro to Philosophy SOC1 1301 - Intro to Sociology SPCH 1311/1315/1321 - Speech	14 points
Maximum Total Points	56 points

* If two or more applicants with the same point award total, the cumulative score on all five required sections of the HESI A² will be used to break the tie.

+ Points will be awarded for these courses only if the course numbers match exactly on an official transcript or on a Dallas College advising report as evaluated by the Transcript Evaluation Center. This consideration does not guarantee transferability of the courses toward any RN-BSN transition program.

Courses cannot be counted more than once for points. Courses can only be counted as a prerequisite, support course, or RN-BSN course.

The table below illustrates the ranking process for a sample group of applicants:

Example of Point Award Ranking Process

	Cumulative GPA on 4 Prerequisite Courses (Max. 5 pts.)	Support Course Grades (Max. 12 pts.)	RNSG 1301, <u>OR</u> RNSG 1311, <u>OR</u> SPAN 1300 (Max. 2 pts.)	HESI A ² Scores on each section (Max. 20 pts.)	PTK <u>OR</u> Credential (Max. 3 pts.)	Courses toward BSN programs (Max. 14 pts.)	Total Points (Max. 56 pts.)	Cumulative Score on all five required sections of HESI A ² (tiebreaker)
App #1	3.80 = 5 pts.	PSYC 2314-A = 3 pts. BIOL 2402-A = 3 pts. BIOL 2420-A = 3 pts. Humanities-A = <u>3 pts.</u> TOTAL PTS. 12 pts.	RNSG 1301 = 1 pt. SPAN 1300 = <u>1 pt.</u> TOTAL PTS. 2 pts.	Reading 97.26 = 4 pts. Grammar 96 = 4 pts. Vocab/GK 100 = 4 pts. Math 98 = 4 pts. A/P 96 = <u>4 pts.</u> TOTAL HESI PTS. 20 pts.	PTK = 1 pt. CNA = 2 pts. TOTAL 3 pts.	14 courses from the list on page 9	56	487.26
App #2	3.38 = 4 pts.	PSYC 2314-A = 3 pts. BIOL 2402-A = 3 pts. Humanities-A = <u>3 pts.</u> TOTAL PTS. 9 pts.	RNSG 1301 = 1 pt. SPAN 1300 = <u>1 pt.</u> TOTAL PTS. 2 pts.	Reading 96 = 4 pts. Grammar 100 = 4 pts. Vocab/GK 100 = 4 pts. Math 96 = 4 pts. A/P 98 = <u>4 pts.</u> TOTAL HESI PTS. 20 pts.	PTK = 1 pt. EMT = 2 pts. TOTAL 3 pts.	12 courses	50	490
App #3	3.54 = 5 pts.	PSYC 2314-A = 3 pts. BIOL 2402-B = 2 pts. BIOL 2420-B = 2 pts. Humanities-A = <u>3 pts.</u> TOTAL PTS. 10 pts.	RNSG 1301 = 1 pt.	Reading 88 = 2 pts. Grammar 90 = 3 pts. Vocab/GK 93 = 3 pts. Math 98 = 4 pts. A/P 100 = <u>4 pts.</u> TOTAL HESI PTS. 16 pts.	PCT = 1 pt.	14 courses	47	469
App #4	3.23 = 4 pts.	PSYC 2314-A = 3 pts. BIOL 2402-A = 3 pts. BIOL 2420-A = 3 pts. Humanities-A = <u>3 pts.</u> TOTAL PTS. 12 pts.	RNSG 1301 = 1 pt. SPAN 1300 = <u>1 pt.</u> TOTAL PTS. 2 pts.	Reading 100 = 4 pts. Grammar 96 = 4 pts. Vocab/GK 98 = 4 pts. Math 88 = 2 pts. A/P 97 = <u>4 pts.</u> TOTAL HESI PTS. 18 pts.	None	8 courses	44	479
App #5	4.00 = 5 pts.	PSYC 2314-B = 2 pts. BIOL 2402-B = 2 pts. BIOL 2420-B = 2 pts. Humanities-A = <u>3 pts.</u> TOTAL PTS. 9 pts.	RNSG 1311 = 1 pts.	Reading 92 = 3 pts. Grammar 98 = 4 pts. Vocab/GK 96 = 4 pts. Math 85 = 2 pts. A/P 100 = <u>4 pts.</u> TOTAL HESI PTS. 17 pts.	PTK = 1 pt.	11 courses	44	471

The shaded columns reflect the total point award calculation and the final tie breaker which is the combined scores on the five required sections of the HESI A². You will note that all of the ranking criteria factor into the point award ranking process.

For example, applicants #4 and #5 are also tied at 44 points each; however, Applicant #5 has a higher cumulative HESI A² score than Applicant #6 which breaks the tie between them. **Therefore, if there were only four spaces available in the program, applicants 1-4 would be accepted to the program.**

J. Review of Ranked Applicants / Final Selection by Methodist Health System

The Allied Health Admissions Office generates a ranked list of applicants received during an official filing period and forwards the list to Methodist Health System for further screening. (See Section I for ranking procedure.) The Methodist Health System screening process may include a personal interview with the Methodist Health facility and review of an individual's work record with the facility in addition to other criteria.

Methodist Health System will then make the final selection for the nursing class from the ranked list of applicants and forward the names of those individuals to the Allied Health Admissions Office which notifies the students of acceptance to the program. Individuals who are not accepted also receive a notification letter.

Notification Emails

Using the point award ranking process, a ranked list is generated from those applications received during an official filing period and both acceptance and non-acceptance notification emails are sent out. A student who applies during an official filing period and who receives an acceptance email is required to return a confirmation form within a specified timeframe to verify their intent to accept a space in the class.

Applications submitted during an official filing period are not “held over” to the next official filing period. Students who are not selected for admission the semester for which they apply or students who decline their acceptance for that semester may reapply during the next filing period.

Program information packets are revised throughout the academic year as needed. Program guidelines are subject to change. Students are responsible for insuring they have the latest program information.

[Associate Degree Nursing information packets/information sessions](#)

[Methodist Health System webpage](#)

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Curriculum Overview – Associate Degree Nursing Program – 2022-2023

PREREQUISITES:	LEC. HRS.	LAB. HRS.	EXT. HRS.	CONT. HRS.	CR. HRS.
ENGL 1301 Composition I	3	0	0	48	3
BIOL 2401 Applied Anatomy and Physiology	3	3	0	96	4
RNSG 1301 Pharmacology <u>OR</u> RNSG1311 Pathophysiology	3	3	0	48	3
MATH 1314 College Algebra <u>OR</u> MATH1342 Elementary Statistics	3	3	0	48	3
Total Hours:	18	9	0	336	13
 SEMESTER I					
RNSG 1413 Foundations for Nursing Practice	4	0	0	64	4
RNSG 1105 Nursing Skills I	0	4	0	64	1
RNSG 1360 Clinical-Registered Nursing/Registered Nurse	0	0	12	192	3
PSYC 2301 General Psychology <u>OR</u>	3	0	0	48	3
PSYC 2314 Lifespan Growth and Development	3	0	0	48	3
Total Hours:	4	4	12	320	11
 SEMESTER II					
BIOL 2402 Anatomy and Physiology II	3	3	0	96	4
BIOL 2420 Microbiology for Non-Science Majors	3	4	0	112	4
RNSG 1144 Nursing Skills II	0	4	0	64	1
RNSG 1441 Common Concepts of Adult Health	4	0	0	64	4
RNSG 2362 Clinical-Registered Nursing/Registered Nurse	0	0	12	192	3
Total Hours:	10	11	12	528	16
 SEMESTER III					
RNSG 1160 Clinical-Registered Nursing/Registered Nurse	0	0	4	64	1
RNSG 2213 Mental Health Nursing	2	0	0	32	2
RNSG 2208 Maternal/Newborn Nursing and Women's Health	2	0	0	32	2
RNSG 2161 Clinical-Registered Nursing/Registered Nurse	0	0	4	64	1
RNSG 2201 Care of Children and Families	2	0	0	32	2
RNSG 2160 Clinical-Registered Nursing/Registered Nurse	0	0	4	64	1
Total Hours:	6	0	12	288	9
 SEMESTER IV					
RNSG 1443 Complex Concepts of Adults	4	0	0	64	4
RNSG 2360 Clinical-Registered Nursing/Registered Nurse*	3	0	12	192	3
RNSG 2121 Professional Nursing: Leadership and Management	1	0	0	32	1
Humanities or Fine Arts Elective	3	0	0	48	3
TOTAL HOURS:	8	0	12	288	11
GRAND TOTAL:				1760	60

A minimum grade requirement of "C" or better is required for ALL the courses in the Associate Degree Nursing program.

NOTE: Students enrolling in this program who plan to transfer to a four-year institution should consult an advisor regarding transfer requirements and the transferability of these courses to the four-year institution of their choice.

*RNSG 2360 Clinical-Registered Nursing/Registered Nurse is the capstone course for this award

K. General Information

1. The Dallas College Associate Degree Nursing program at Methodist Health System accepts two classes per year in the Fall and Spring semesters. Each class is composed of approximately 10 students each semester. The Dallas College School of Health Sciences and Methodist Health System reserve the right to make changes in program enrollment capacity. **Methodist Health System is solely responsible for assigning accepted students to a specific Methodist Health System facility for their clinical experience.**
2. The Dallas College Associate Degree Nursing program is completed in four, 16-week academic semesters. Each course involves 16-20 hours per week of class, lab, and clinical experience with an additional 3-4 hours of studying and preparation time for each hour of class and clinical experience. Clinical experiences may involve both daytime, evening, and weekend hours. The high demand on a student's time will not allow for full-time employment while enrolled in the nursing program.
3. Students enrolled in the Associate Degree Nursing program must be physically able to care for patients that will involve lifting an adult patient of average size, moving, bathing, and transferring patients into and out of bed. Students will be on their feet for at least eight hours each clinical day. Students must be able to read fine print for medication administration purposes and be able to hear heart and breath sounds. Manual dexterity is required for skills such as starting IV's, administering injections, etc. If a student has a medical condition which may compromise their ability to care for patients, a medical release from their physician may be required. Students will be exposed to infectious diseases.
4. Students must comply with class and clinical attendance requirements according to nursing student handbook guidelines which are published annually. Students who are absent from clinical for physical or mental illness, surgery or pregnancy reasons must present a written release from a physician before being allowed to return to the clinical setting. Students who are anticipating surgery or delivery of a baby during an academic semester are advised to wait until the following semester to apply to the nursing program.
5. Applicants to health sciences programs at Dallas College must submit physical examination and immunization documentation to SurScan no later than the program application deadline. The physical examination must be on the **official physical form** and must have been documented no earlier than 12 months prior to the application deadline. The specific immunizations and screenings are indicated on the health form. Students must be up to date with immunization requirements throughout their enrollment in the Associate Degree Nursing program. **Note: Additional proof of immunizations including titers may be required by hospital clinical sites.**

IMMUNIZATION, CPR, AND PHYSICAL EXAM REQUIREMENTS SCHOOL OF HEALTH SCIENCES PROGRAMS

The immunization requirements on this form are REQUIRED of all individuals applying to the School of Health Sciences program.

All Vaccine/Immunization records must include full dates i.e. month/day/year & health care providers' signatures. Health care provider initials may be considered sufficient if the document is on a health care provider's letterhead including the name & address of the practice.

Immunization records should include date administered, vaccine administered, injection site, specific dose, route, vaccine manufacturer, lot number, and expiration along with provider and

student information. Lab reports required on all titers. Based on clinical placement requirements, a titer may be required after an initial equivocal or negative result and repeat series of vaccinations.

School records will NOT be accepted. Immunization records submitted without thorough documentation will not be accepted at any clinical site and students will be required to repeat vaccines or obtain titers in lieu of vaccines if applicable.

1. **MMR**
 - a. Documentation of 2 vaccines **or** positive Immunoglobulin G (IgG) antibody titers to Measles (Rubeola), Mumps and Rubella.
 - b. If titer is negative or equivocal, series must be repeated.
1. **Varicella**
 - a. Documentation of 2 vaccines **or** positive Immunoglobulin G (IgG) antibody titers to Varicella.
 - b. If titer is negative or equivocal, series must be repeated.
2. **Tdap**
 - a. Documentation of vaccine within the past 10 years.
3. **Influenza Vaccine (Seasonal Flu)**
 - a. Documentation of current seasonal flu vaccine by October 1st.
4. **Hep B (Students involved in Direct Patient Care)**
 - a. Hepatitis B series (2 or 3 dose) (Hepatitis A/B combo series accepted) **AND**
 - b. Positive Hepatitis B Surface Antibody titer. If Hep B vaccine documentation cannot be found, a positive titer will be sufficient.
 - c. If titer is negative or equivocal, series must be repeated and a 2nd titer is drawn; upload results of both titers and vaccination proof.
5. **TB Testing**
 - a. TB skin test, QuantiFeron Gold (blood test) or T-Spot is accepted.
 - b. If screen results are positive (+), those results and documentation of a chest x-ray is required and must be negative for active disease.
 - c. TB screening must be within 12 months of program application and must be updated every year.
6. All applicants must be certified in BLS – Basic Life Support for Health Care Providers CPR certification. CPR certification from the American Heart **Association** (AHA), Red Cross, or Military-approved mechanism is the only approved CPR course and must be face-to-face or hybrid training. Completely online courses are not accepted. Some clinical sites may only accept AHA CPR cards. A photocopy of the front and back of the card must be submitted to SurScan no later than the program application deadline. The CPR certification must not expire prior to the anticipated program start date and must not expire during a semester when enrolled in the program. CPR courses are available at each Dallas College campus, the American Heart Association, various hospitals, independent instructors, etc.
7. Proof of current personal healthcare insurance coverage is required for all health sciences students. **If documentation of coverage is not submitted to SurScan with immunization records, proof of coverage must be submitted in SurScan by the first day of the semester if a student is accepted to the program.** Students must secure their own coverage and the insurance policy must cover the student at any hospital facility. Information on college student policies and rates can be found at <https://www.healthcare.gov/>. The

National Student Nurses' Association also partners with United Healthcare which offers a student policy for their members. See the [Student Nurses Association](#) website for more information.

8. Many of the Associate Degree Nursing Prerequisite Courses are offered online. See the presentation [Getting Ready for Online Learning](#) to see if online learning is a good fit for you.
9. *Criminal Background Check / Drug Screening*
After acceptance to their respective health science program, all students are required by the Dallas/Fort Worth Hospital Council member facilities to undergo a [Background Check and Drug Screen](#) prior to beginning their clinical experience. Students are responsible for all charges incurred for these screenings which is handled by SurScan.

Results of these screenings are forwarded to the School of Health Sciences for review to verify that a student is eligible to attend a clinical rotation. These screening results become the property of the School of Health Sciences and will not be released to the student or any other third party.

A clinical affiliate/facility reserves the right to remove a student from the facility for suspicion of substance use or abuse including alcohol. The clinical affiliate/facility reserves the right to request that a student submit to a repeat drug screening at the student's expense on the same day that the student is removed from the clinical facility. Failure to comply will result in the student's immediate expulsion from the clinical facility. Furthermore, regardless of testing or testing results, a clinical affiliate/facility reserves the right to expel a student from their facility.

Note: Should a student who has been accepted to a Health Sciences program be prohibited from attending a clinical rotation experience due to findings of a criminal background check and/or drug screening, the student may be dismissed from the program. A positive drug screen will prevent the student from reapplying to the nursing program for two years.

10. Students are required to answer certain questions on the Texas Board of Nursing application for Registration by Examination to become licensed as a Registered Nurse. These questions are regarding criminal convictions, mental illness or chemical dependency, or prior disciplinary action by a licensing authority for nurses. Students answering "yes" to those questions must submit the required documents with an explanation to the Texas Board of Nursing at least eighteen (18) months prior to graduation. The Texas Board of Nursing will consider these documents and reach a decision regarding eligibility to write the licensing examination. An applicant may request a Declaratory Order (a decision by the Texas Board of Nursing regarding an applicant's eligibility to take the licensing exam) prior to entering the program of nursing. More information on this issue is found on the Texas Board of Nursing website at www.bon.texas.gov.
11. The Dallas College Associate Degree Nursing program has also collaborated with BSN nursing programs at several Texas universities. Students in the Dallas College Associate Degree Nursing program will graduate as "core complete" with 60 credits hours. Completion of the 60-credit hour nursing program coupled with 60 additional credits in a BSN program will result in a true 120 credit hour Bachelor's Degree in Nursing. All RN-BSN articulation programs are offered online, have no local residency requirement, and offer automatic acceptance to Dallas College nursing graduates.
12. **An applicant may submit separate application materials to the Associate Degree Nursing program at MHS and to the traditional Dallas College Associate Degree Nursing program during the same application filing period. A qualified applicant**

would be considered initially for the MHS program. If not selected for the MHS program, the applicant may still be considered in the traditional applicant pool.

13. Please contact the education office at your Methodist Health System facility or the individuals below for assistance (physical addresses):

Kimm Wright, MSN, RNC-OB, C-EFM
Clinical Faculty/Education Specialist II
AD Nursing Program - MHS
Methodist Health System
1441 N. Beckley Ave.
Dallas, TX 75203
Email: kimmwright@mhd.com
Telephone: 214-947-1534

MHS Nursing Admissions
Allied Health Admissions Office
301 North Market Street
Room P-101
Dallas, TX 75202
Email: AlliedHealthAdmissions@dcccd.edu
Telephone: 972-860-5001

Electronic transcripts should be sent directly to:

studenttranscripts@dcccd.edu

Official transcripts should be mailed to:

Admissions – Eastfield campus
3737 Motley Drive
Mesquite, TX 75150

Estimated Expenses for the Associate Degree Nursing Program - MHA

	<u>Dallas County Resident</u>	<u>Out of County Texas Resident</u>	<u>Out of State/ Country Resident</u>
Prerequisite Tuition/Textbooks (13 cr. hrs.) *	\$ 1,027.00	\$ 1,755.00	\$ 2,600.00
HESI A ² Test **	50.00	50.00	50.00
CPR Certification	65.00	65.00	65.00
Physical Exam and Immunizations +	225.00	225.00	225.00
SurScan	<u>112.00</u>	<u>112.00</u>	<u>112.00</u>
Total	<u>\$ 1,479.00</u>	<u>\$ 2,207.00</u>	<u>\$ 3,052.00</u>
Semester I			
Tuition/Textbooks (11 cr. hrs.)	\$ 869.00	\$ 1,485.00	\$ 2,200.00
HESI Final Exam	104.40	104.40	104.40
Board of Nursing Screening	100.00	100.00	100.00
Uniforms (approx. cost of 2 sets & jacket)	150.00	150.00	150.00
Name Tag (2)	20.00	20.00	20.00
Shoes (approx. cost)	60.00	60.00	60.00
Stethoscope (approx. cost)	35.00	35.00	35.00
Bandage scissors (approx. cost)	8.00	8.00	8.00
Watch with second hand (approx. cost)	<u>40.00</u>	<u>40.00</u>	<u>40.00</u>
Total	<u>\$ 1,386.40</u>	<u>\$ 2,002.40</u>	<u>\$ 2,717.40</u>
Semester II			
Tuition (16 credit hours)	\$ 1,264.00	\$ 2,160.00	\$ 3,200.00
HESI Mid-Curriculum Final Exam	<u>87.00</u>	<u>87.00</u>	<u>87.00</u>
Total	<u>\$ 1,351.00</u>	<u>\$ 2,247.00</u>	<u>\$ 3,287.00</u>
Semester III			
Tuition (9 credit hours)	\$ 711.00	\$ 1,215.00	\$ 1,800.00
HESI Final Exam	<u>87.00</u>	<u>87.00</u>	<u>87.00</u>
Total	<u>\$ 798.00</u>	<u>\$ 1,302.00</u>	<u>\$ 1,887.00</u>
Semester IV			
Tuition (11 credit hours)	\$ 869.00	\$ 1,485.00	\$ 2,200.00
HESI Comprehensive Final	69.60	69.60	69.60
NCLEX review of your choice	275.00	275.00	275.00
Pearson Vue NCLEX	200.00	200.00	200.00
NCLEX-RN License	<u>139.00</u>	<u>139.00</u>	<u>139.00</u>
Total	<u>\$ 1,552.60</u>	<u>\$ 2,168.60</u>	<u>\$ 2,883.60</u>
Total Estimated Program Expense	\$ 6,577.00	\$ 9,937.00	\$ 13,837.00

* Tuition now includes textbook costs. These and other fees are subject to change. A [Tuition Payment Plan](#) option is available in fall and spring semesters. Other costs to consider: personal health care insurance, transportation.

** Online HESI A2 testing is approximately \$70.00 with an additional fee for short notice testing.

+ Estimated cost of physical exam and immunizations.

Nursing Application Checklist

This checklist is provided to assist you in following the steps toward program application.

1. Obtain a nursing program information packet and attend an information session at a Methodist Health System site.
2. View the MHS online information session in order to receive program application forms.
3. Complete an application for college admission and submit official transcripts from all previously attended colleges/universities (if any) to studenttranscripts@dcccd.edu or to Admissions – Eastfield campus, 3737 Motley Drive, Mesquite, TX 75150.
4. See a Success Coach as needed for TSI counseling, placement testing, etc. and complete any developmental courses as may be prescribed from test scores.
5. If desired, request Educational Plan from Allied Health Admissions Office for evaluation of course work that applies to Associate Degree Nursing curriculum.
6. Complete the following primary prerequisite courses:
 ENGL 1301 BIOL 2401 MATH 1314 **or** 1342 RNSG 1301 **or** 1311
 In addition, complete the following secondary prerequisite courses:
 BIOL 2402 BIOL 2420 **or** BIOL 2421 PSYC 2301 **or** PSYC 2314
7. Complete the humanities elective prior to application submission as time allows:
 Humanities elective _____
8. Complete the HESI A², scoring a minimum of 80% on all required sections of the test.
9. If time allows prior to an application filing deadline, complete the optional courses which apply to BSN Articulation programs. (See list of courses on page 10 of this packet).
10. Create a SurScan account. Download the Immunization Requirements and Physical Exam form; see a physician or healthcare clinic for a physical examination, immunizations, TB screening etc., and obtain BLS CPR certification.
11. Submit physical exam form, immunization and TB screening documentation with photocopy of front and back of CPR card Castle Branch prior to the application filing deadline.
12. **Compile the following materials as your complete nursing application packet and email them in pdf format to AlliedHealthAdmissions@dcccd.edu.** (See Section G on page 8 of this information packet.):
 - Completed Associate Degree Nursing at MHS application form and signed Statement of Students' Responsibility form.
 - Official HESI A² score sheet indicating minimum scores of 80 on the five required sections of the test **and** the Personality Profile and Learning Styles section results.
 - Screenshot of Dosage Calculation exam with 90% or above passing score.
 - Photocopy of a Texas Driver License and Social Security card.
 - Employment letter with credential if applicable (CAN, MA, PCT, PCA, Paramedic, or EMT).
 - Photocopy of your official Phi Theta Kappa membership card (if applicable).
 - Copies of any request for course substitution forms; course waivers are not considered.
13. **Send photocopies of items listed below to Kimm Wright at Methodist Health System** (see page 9):
 - Completed Associate Degree Nursing at MHS application form and Statement of Students' Responsibility form
 - Completed MHS Profile form
 - Official HESI A² score sheet indicating minimum scores of 80% on the five required sections of the test **and** the Personality Profile and Learning Styles section results.
 - Physical Examination form/immunization documentation with CPR card photocopy attached.
14. Methodist Health System will make the final selection for the nursing class and notification emails will be sent from the Allied Health Admissions Office.